

## Making Your Communication Clear - checklist

### ? What is it?

This tool is a checklist of Good Autism Practice when communicating with an autistic pupil.

It can also be used to identify any reasonable adjustments that need to be made by the adult to improve their support for the pupil.

It can be used to support understanding on how an autistic pupil might communicate, process and interpret what another person is trying to communicate, using speech, body language, tone of voice etc.

### 🕒 When should it be used?

By all staff members working with an autistic pupil.

### ✓ How to use it:

- As a simple checklist and reflection tool.
- To support discussion with all staff members to make sure that there is consistency for the autistic pupil.



You can [find your local AET training partner here](#)

## Making Your Communication Clear - checklist

Do you and your colleagues:	Tick:	Reasonable Adjustments Made:
Use pupil's name to gain attention. <i>(Don't expect that the pupil will always look at you)</i>		
Use simple, clear language		
Say what you mean. Avoid jokes and sarcasm		
Say things in the order that they are going to happen		
Allow your pupil time to process information		
If you need to repeat an instruction, say the same words in the same order		
Use visual cues (symbols, photos, objects) to support your verbal information		
Avoid relying on non-verbal cues - remember that some children will not pick up on these		

This checklist is an extract from AET Practical Support Pack: Making Sense of Autism in Schools