

# instructions for the use of the invitation to training flyers

**The AET invitation to training flyer templates are available to download. They are created in powerpoint.**

Certain 'text fields' are editable to allow you to insert various details including:

- 1 date**
- 2 time**
- 3 address**
- 4 contact details**
- 5 length of training**
- 6 cost of training**

**7 There is also an area to place your logo**

(In powerpoint select the Insert tab, then click the Pictures/Photo command.

The Insert Pictures/

Choose a Picture dialog box will appear.

Select the desired logo, then click Insert.

The image will appear on the slide.

Resize your logo to fit in the logo box provided.)

The powerpoint files can be saved as a PDF file should you wish to send it out in that format.



The flyer template includes the following sections and fields:

- Header:** autism education trust schools programme logo and Department for Education support.
- Title:** good autism practice
- Duration:** 0 Day/hour (Field 5)
- Key Benefit:** Gain practical knowledge, and discover hands-on tools and techniques to support pupils with autism in your setting.
- Target Audience:** Who is this training for? (This session is suitable for practitioners working with school-age pupils on the autism spectrum in both mainstream and specialist services. This includes: teachers, senior management, teaching assistants, any other practitioner)
- Learning Objectives:** What will you learn? (To develop your knowledge and understanding of good autism practice, To reflect on and improve your practice through guidelines and activities, How to use the schools autism competency framework to evaluate and develop how you work.)
- Developed by:** Developed by leading autism specialists
- Research:** Up to date with the latest research
- CPD:** Enhances your CPD
- Resources:** Free resources and frameworks linked to Ofsted
- Certification:** Optional certification
- Cost:** Cost £0.00 per person (Field 6)
- Registration Form:**
  - HUB NAME:** Enter here
  - Date:** 00/00/0000 (Field 1)
  - Time:** 00:00 (Field 2)
  - Address:** Line 1, Line 2, Line 3, Line 4, Line 5 (Field 3)
  - Logo:** PLACE YOUR LOGO HERE (Field 7)
  - Booking:** BOOK YOUR TRAINING NOW:
    - Email us at:** Enter here (Field 4)
    - Call us on:** Enter here

For more information and free resources visit:  
[www.autismeducationtrust.org.uk](http://www.autismeducationtrust.org.uk)

We recommend using the fonts helvetica, arial or calibri.